**COMMITTEE ON EDUCATIONAL EFFECTIVENESS**

**Meeting Minutes**

**Meeting Date:** March 15, 2018 **1:00 PM to 2:00 PM**

**Location:** Hawaii Hall 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Jacqueline Ng-Osorio | P |  |  | Katherine Burke, GSO Rep | P | None |  |
| Bill Chapman | P | Leticia Pagkalinawan | E | Hui-ya Chuang | E |  |  |
| Amy Brown, Vice-Chair, via Polycom | P | Yao Hill, Ex-officio | P | Mandy Westfall-Senda | E |  |  |
| Konia Freitas | E | Monica Stitt-Bergh, Ex-officio | P | Stephanie Kraft-Terry | P |  |  |
| Thomas Conway, Chair | P | Christine Sorensen Irvine, SEC liaison | E | John Kinder, Staff | P |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | QUORUM was not reached. | Quorum was not reached. No meeting occurred. |
| **REVIEW OF MINUTES** | 1. The minutes of the February 22, 2018 had been circulated electronically for comments. |  |
| **CHAIRS REPORT** | 1. None |  |
| **UNFINISHED BUSINESS** | 1. None |  |
| **BUSINESS** | 1. Review of CEE Bylaws Resolution 2. Schedule next CEE meeting |  |
| **ADJOURNMENT** | Our next CEE meeting will be on April X, 2018 in Hawaii Hall 208 from 1:00 PM - 2:00 PM. |  |

Respectfully submitted by Thomas Conway, Chair.

Approved on April XX, 2018 with all votes in favor of approval and X against.